

Clan Gunn Society of North America

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Reimbursement Request

SUBMITTED BY: _____ _____ _____	PAY TO: _____ _____ _____
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COMMENTS OR SPECIAL INSTRUCTIONS:
 NOTE: TO BE USED ONLY FOR REIMBURSEMENT OF TENT SPACE AND TABLE/CHAIR RENTAL AT FESTIVALS. ALL OTHER REQUESTS MUST BE APPROVED BY THE PRESIDENT **PRIOR** TO THE EXPENSE BEING INCURED.

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
		SUBTOTAL	
		SALES TAX	
		SHIPPING & HANDLING	
		TOTAL DUE	